

# FREE TAX PREPARATION

## GET YOUR TAXES FILED FREE

Douglass Community Services—711 Grand-Hannibal, MO

Gamm Inc.—103 S. 3<sup>rd</sup>. St.—LaBelle, MO

Lewis County NECAC—408 S. 4<sup>th</sup> St.—Canton, MO

Monroe City Nutrition Center—314 S. Main—Monroe City, MO

Marion County Library—212 S. Main—Palmyra, MO



# I.R.S.

UNIVERSITY OF MISSOURI  
Extension

**PLEASE CALL DOUGLASS COMMUNITY SERVICES**

**573-221-3892 ext. 247**

**FOR AN APPOINTMENT AT ALL LOCATIONS**

## 2014 VITA Checklist

### Getting Help to Prepare your Taxes-----

### What to Bring with You

If you need help completing tax forms, a Volunteer Income Tax Assistance (VITA) site near you can help. Call 1-800-906-9887 to find the nearest location. When you go to a VITA site, or if you choose to go to a commercial tax preparer, be ready. **Take these items with you:**

- △ **Valid picture ID**
- △ **Copy of 2013 tax return (if you have it)**
- △ **Social Security cards or Individual Taxpayer Identification Numbers (ITIN) for you, your spouse and any children born before December 31, 2014. (If available, bring the social Security cards or ITIN letters to ensure information is copied correctly onto the tax return.**
- △ **Income documentation including:**
  - **W-2 Forms from all jobs worked in 2014**
  - **All 1099 forms showing other income received in 2014**
  - **A blank check for direct deposit of your refund**
  - **(If you don't have a checking/savings account and would like to set up an account—we will have bank representatives on hand to help you)**